

F.No. P-59/1/2013-PMD
Government of India
Performance Management Division
Cabinet Secretariat

Room No. 107, Hotel Janpath
1st Floor, 5th Wing, Janpath
New Delhi-110001.
Dated: 12th April, 2013.

OFFICE MEMORANDUM

Subject: Extension of deadline for submission of Innovation Action Plan by Ministries/ Departments.


Reference is invited to Secretary (Performance Management)'s D.O. letter No. Secy (PM)/Genl/2013 dated 11th March, 2013 whereby apart from requesting Ministries/ Departments for nomination of participants for the workshop on Innovation, the following deadlines for submission of the Action Plan were conveyed:-

Action	Success Indicator	Unit	Weight	Target Criteria Value				
				Excellent	Very Good	Good	Fair	Poor
				100%	90%	80%	70%	60%
Identify, design and implement major innovations	Timely submission of Action plan for enabling innovation	Date	2 %	April 20,2013	April 23,2013	April 25,2013	April 28,2013	April 30,2013

To assist the Ministries/ Departments in the design of an action plan for innovation, PMD has provided them guidelines and a hand -holding workshop on preparation of action plans for innovation in Government was organized on April 5, 2013.

In order to give more time to the Ministries/ Departments for preparing an action plan for innovation in Government Departments so that they come out with a quality document, the timelines for submission of the action plan have been revised. The revised schedule is given below:-

Action	Success Indicator	Unit	Weight	Target Criteria Value				
				Excellent	Very Good	Good	Fair	Poor
				100%	90%	80%	70%	60%
Timely preparation of Departmental Innovation Action Plan (IAP)	On time submission	Date	2 %	May 1,2013	May 2,2013	May 3,2013	May 6,2013	May 7,2013


(Jugnu Gupta)
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To the RFD Coordinators of the Ministries/ Departments of Government of India.